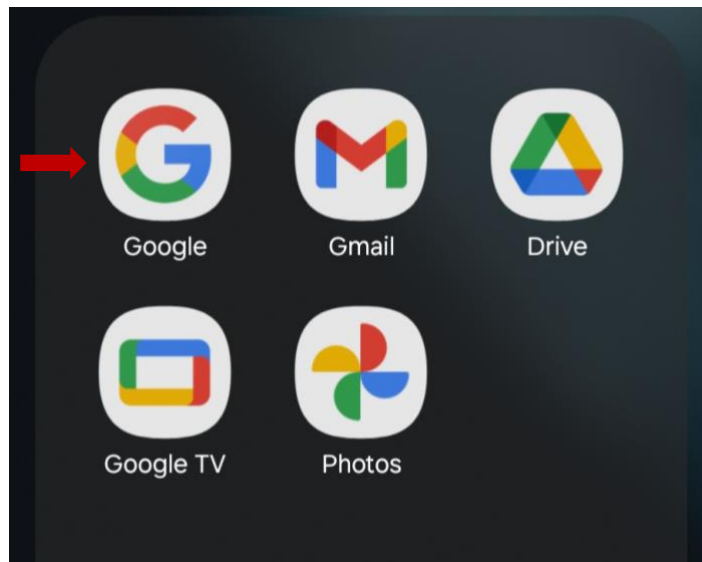


STUDENT TECHNOLOGY HELP DESK

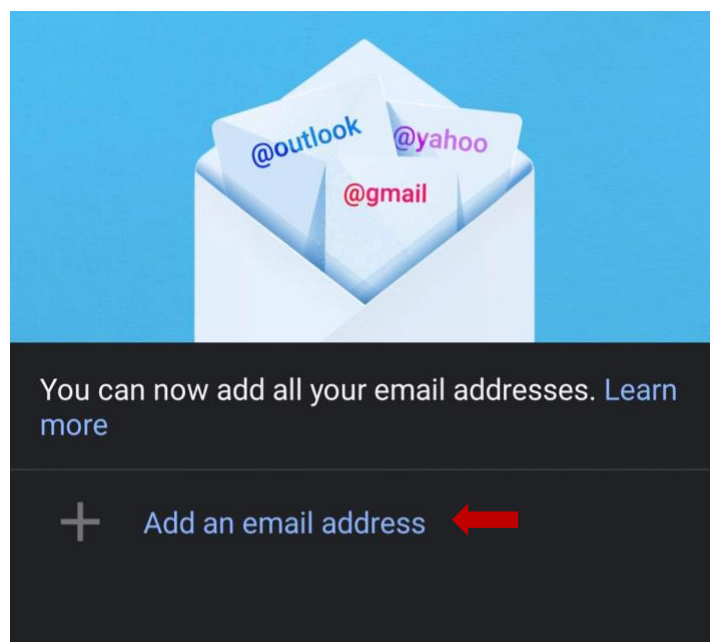
How To Configure Your University Gmail Account in the Gmail App in Android

To configure as a secondary account, jump to **page 4**.

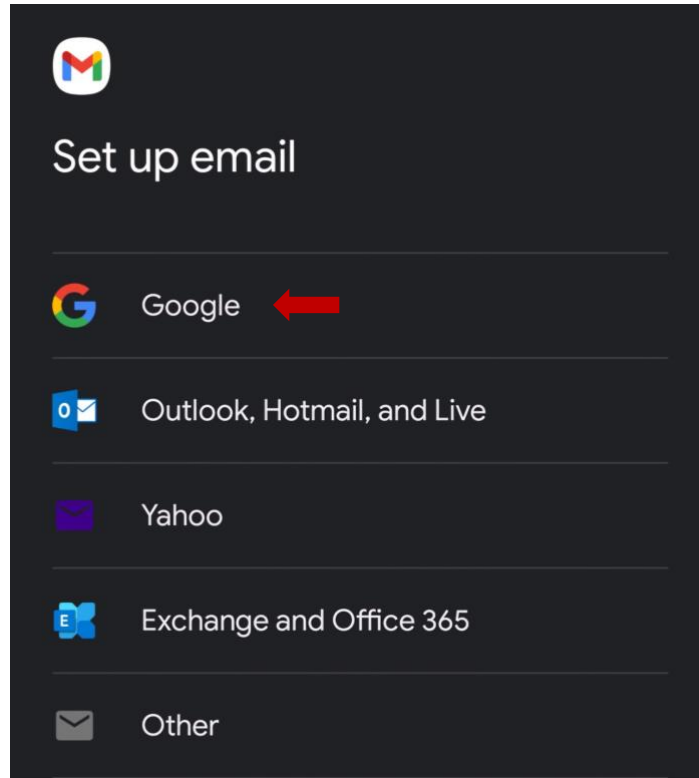
Navigate to the **Google** folder and tap on the **Gmail** app.



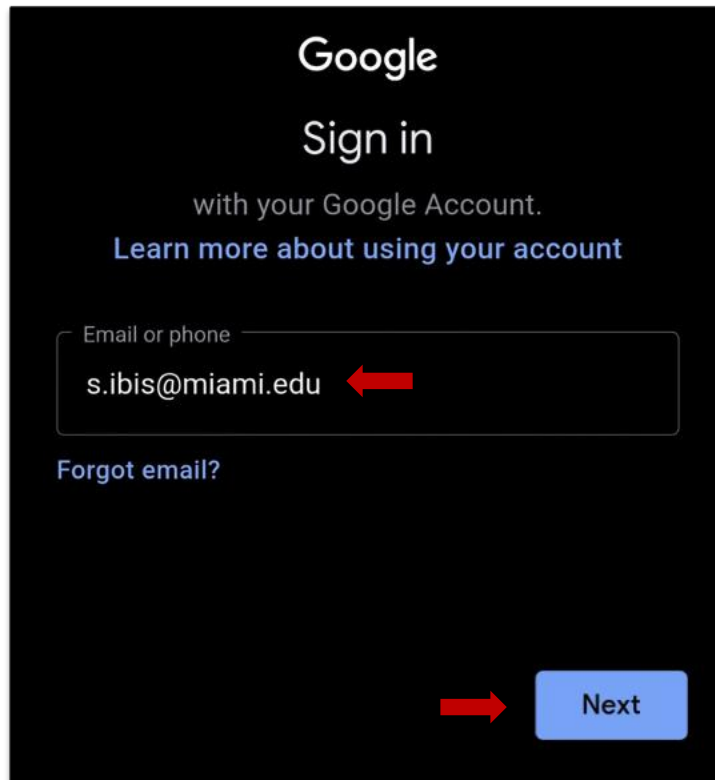
Tap on **Add an email address**.



On the account setup screen tap **Google**.

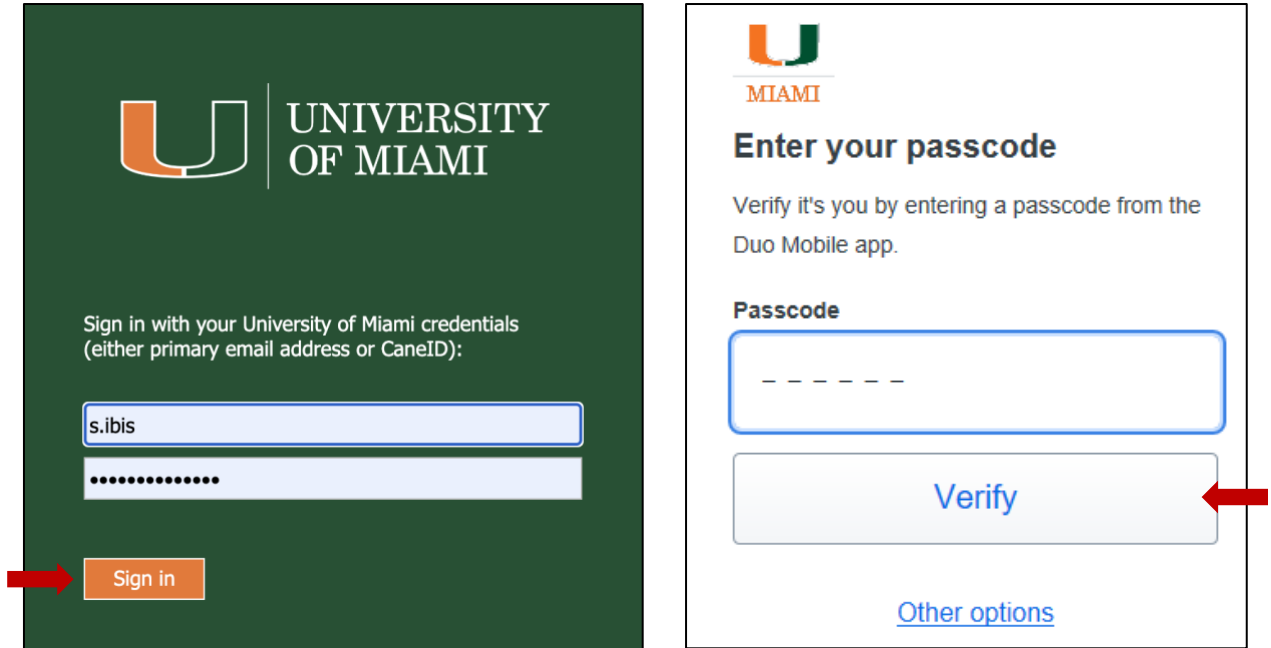


Enter in your university email address and tap **Next**.

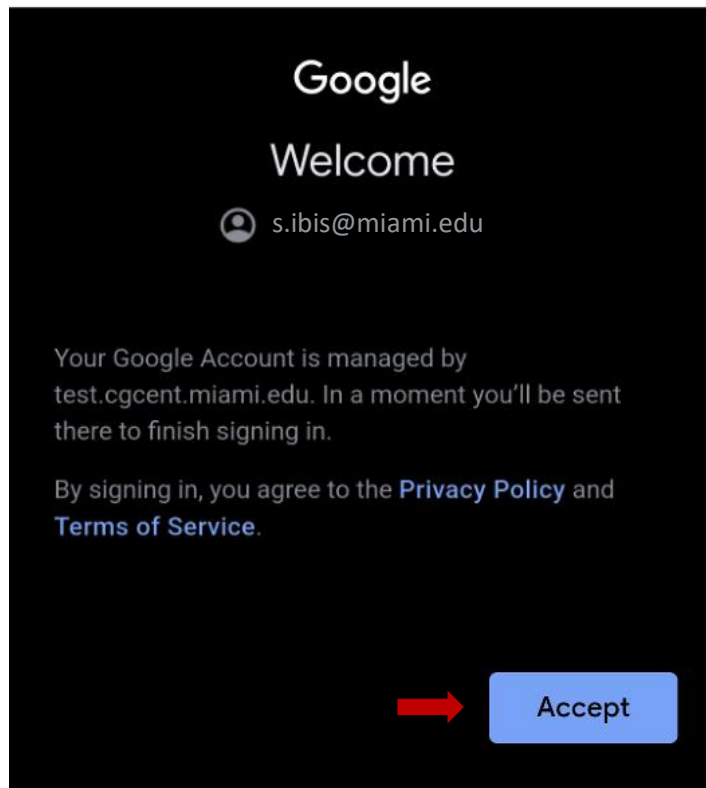


Enter your **University of Miami CaneID** and **password**, and then click **Sign in**.

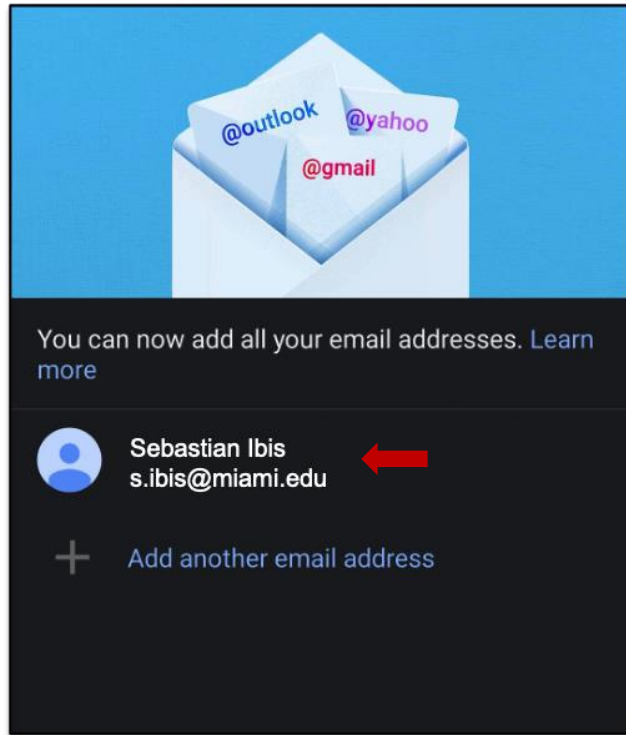
Then, enter your **multi-factor authentication (MFA) passcode**, and then click **Verify**.



On the welcome screen click **Accept**.

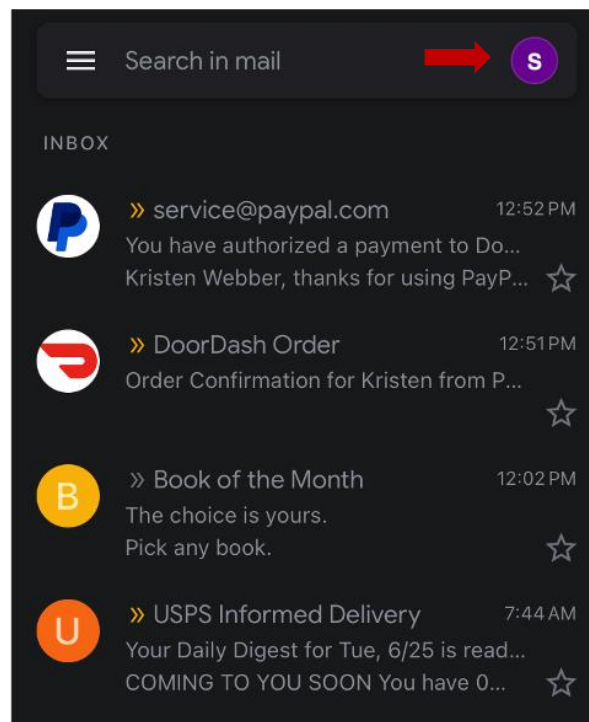


Once configured, you will see your newly added email account.

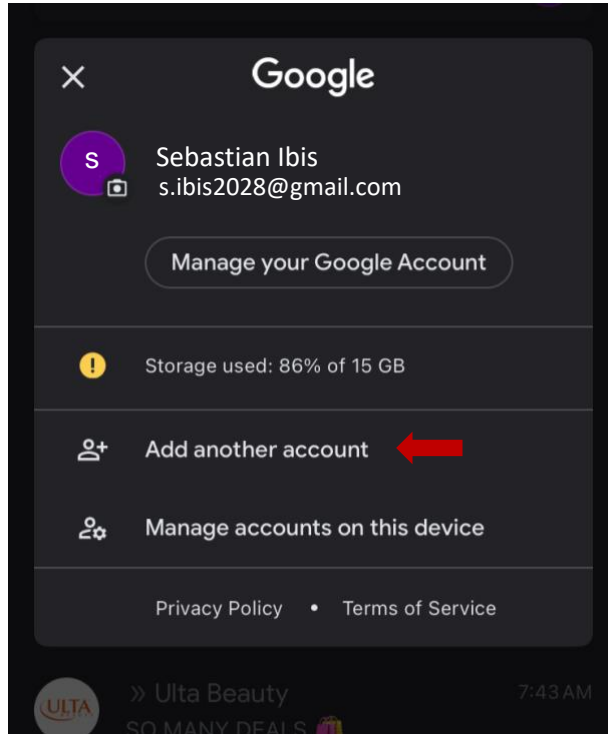


How To Configure Your University Gmail Account as a Secondary Account in the Gmail App in iOS

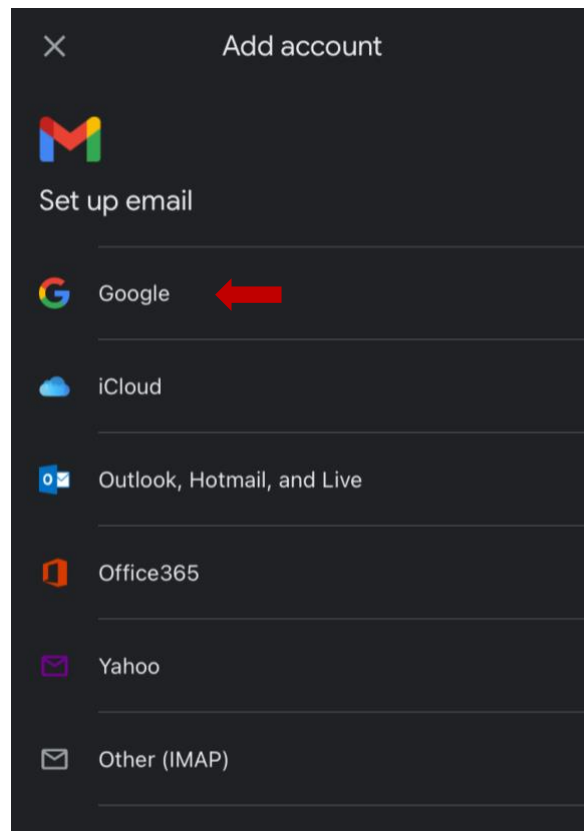
Open the **Gmail** app and tap on your profile icon.



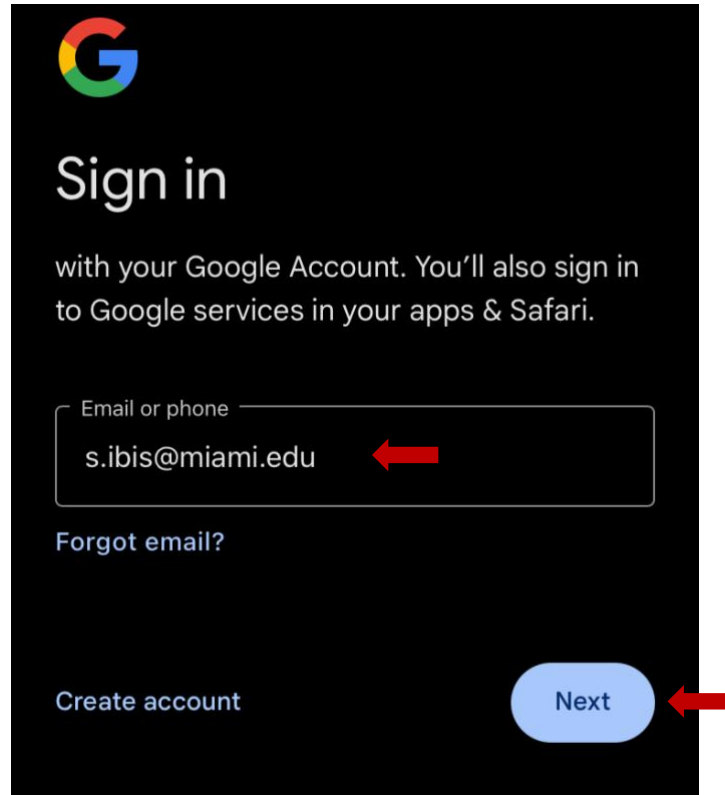
Tap **Add another account**.



Select **Google** as the account type.

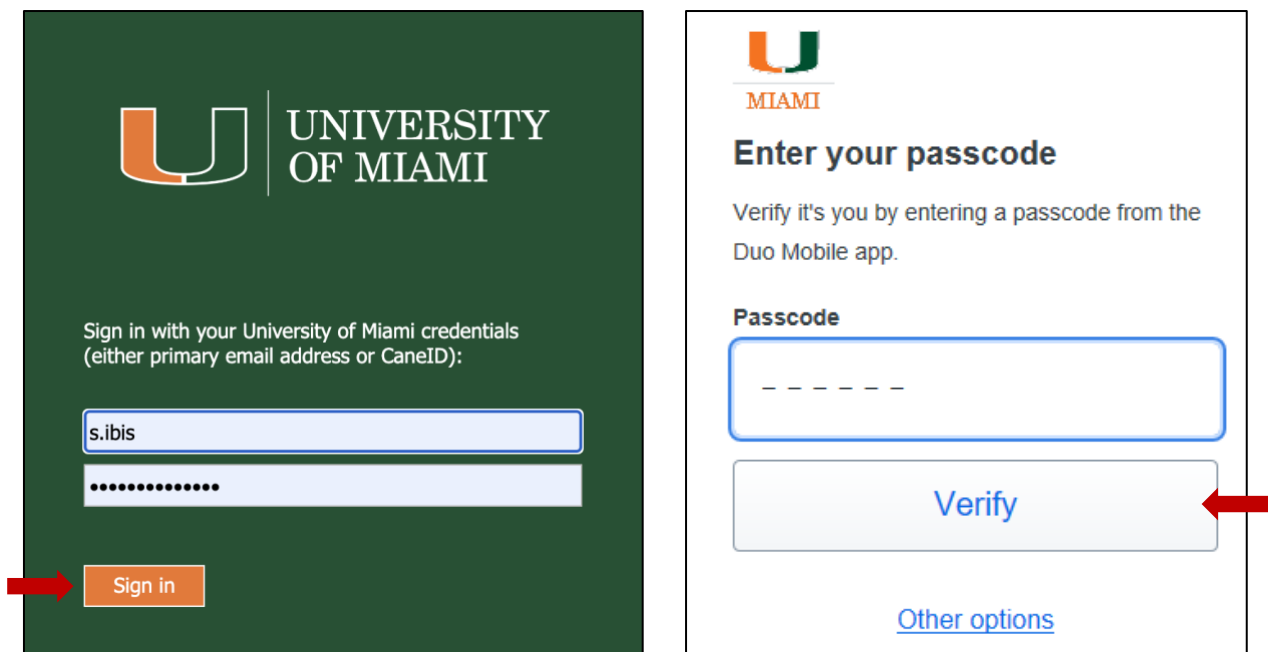


Enter your university email address then click **Next**.

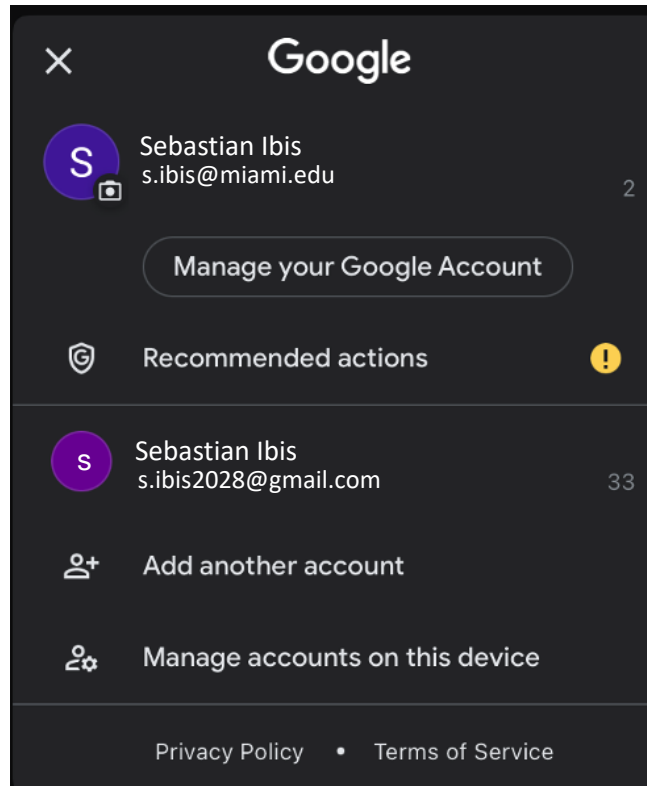


Enter your **University of Miami CaneID** and **password**, and then click **Sign in**.

Then, enter your **multi-factor authentication (MFA) passcode**, and then click **Verify**.



You will then see all your configured accounts in your shared inbox.



STUDENT TECHNOLOGY HELP DESK

Phone: 305-284-8887
Email: sthd@miami.edu
Web: sthd.it.miami.edu
1300 Memorial Drive, Rm 325
Coral Gables, FL 33146

