How To Sign in To Your University O365 Archive Inbox Via the Web

*These steps will apply to most commonly used browsers (Chrome, Firefox, Safari, etc.)*

Navigate a web browser to `outlook.miami.edu`.

Enter your *University of Miami CaneID and password*, and then click *Sign in*.

Then, enter your *multi-factor authentication (MFA) passcode*, and then click *Verify*. 
You will then be taken into your **Microsoft O365 Archive** email inbox.

*Please Note: You will not be able to send or receive emails in your O365 Archive email inbox after August 1st, 2024.*

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